

CALIFORNIA MEDICAL BILLING

COMPARATIVE COST ANALYSIS WORKSHEET

BILLING DEPT Physician Group Practice	IN HOUSE BILLING COSTS	CALIFORNIA MEDICAL BILLING
<u>Employee Salary (per employee)</u> <ul style="list-style-type: none"> \$21.00 PER HOUR X 40 HRS/WEEK \$3,640 MONTH \$23.00 PER HOUR X 40 HRS/WEEK \$3,987 MONTH \$23.00 PER HOUR X 40 HRS/WEEK \$3,987 MONTH \$24.00 PER HOUR X 40 HRS/WEEK \$4,160 MONTH \$25.00 PER HOUR x 40 HRS/WEEK \$4,333 MONTH <u>Billing Assistant (per employee)</u> <ul style="list-style-type: none"> \$20.00 PER HOUR X 40 HRS/WEEK \$3,467 MONTH <u>Account Manager/Billing Manager</u> <ul style="list-style-type: none"> \$30.00 PER HOUR X 40 HRS/WEEL \$5,200 MONTH 	\$28,774.00 NOT INCLUDING BONUSES OR PAY INCREASES	5% of \$660,000 Monthly Net Receivables Insurance Collections Specialists
<u>Medical Benefits (50%)</u> Average medical/life ins plan \$390.00 (26-45 yrs. of age) <u>Life, Dental, Vision Benefits \$85.00</u> (CA Mandate-50% Employer's portion of dues for all Full Time Employee (30 -40 hrs. per week)	\$1,960.00	INCLUDED
<u>Sick Leave</u> Based on mandatory California 24 hrs. days per year	Paid Sick/ Delayed Revenues/Must Provide Coverage	INCLUDED
<u>Vacation Leave & Holiday Pay</u> Based on a minimum one-week paid Vacation per year	Paid Vacation/ Delayed Revenues/Must Provide Coverage	INCLUDED
<u>Retirement Plan 401K Safe Harbor</u> Based on a 3% Employer Contribution per month	\$863.00	INCLUDED
<u>Workers Compensation</u> Based on \$1.00 per \$100.00 on payroll California policy minimum \$500.00	\$287.75	INCLUDED
<u>Payroll Taxes (Estimated) Gross Wages</u> 10% Employer Tax Due Social Security, Medicare, State Unemployment	\$2,877.40	INCLUDED
<u>Practice Management/EMR Software</u> Average cost for monthly PM/EHR model \$300.00 per provider per month (Providers/Practice)	\$ _____	OPTIONAL
<u>Patient Statements (Cost of Supplies & Postage, Text/Email Notification)</u> @ \$0.78 per statement & \$0.09 per email/text Average per month	\$ _____	\$ _____
<u>TOTAL COST PER MONTH**</u>	\$41,714.58	\$33,000.00

****INCLUDES ADDITIONAL BILLING OVERHEAD COST RANGES 15-20% OF
BUSINESS EXPENSES****

ADDITIONAL COSTS FOR IN-HOUSE BILLING

RANGE 15-20%

Office Space Lease/Mortgage

Office Equipment & Leases (Computer/Monitors, Phones, Fax, Scanners, Copier Machine)

HR Administration Fee

Payroll Fees

401k Admin Fee

Billing Software Fee

Third Party Vendor Fees Related to Billing/Collections

IT Support

Employee Training (Billing/Coding/Collections)

Coding Books – (Updates Yearly)

HIPPA Training/Compliance (Yearly)

File Storage & Cloud Based Document Management

Electricity/Phone/Internet

Office Supplies (including claim forms, envelopes, copy paper)

General Business & Professional Liability

Cybersecurity Insurance

Printer & Copier Maintenance and Ink/Toner

Postage & Priority Mail

Clearinghouse Fee

Document Destruction Fee

Additional Costs

**EMPLOYEE SALARY INCREASE, OVERTIME COST
&
YEARLY BONUS**

THIS COULD ADD UP TO THOUSANDS PER YEAR!!